**RENTAL REFERENCE LETTER**

Jeffrey Andrews  
(000) 000-0000  
475 Brannan St  
San Francisco, CA 94107

Dear Mr. Smith,

I am writing to you regarding Jane Taylor and her credibility as a prospective tenant at your rental property. I am Jane’s former landlord.

During this rental period, Jane always complied with all rules and terms outlined in the lease agreement. She also made rental payments on time without any delays. Jane always kept the property clean and tidy, and her unit in good condition. I refunded her security deposit in full.

It is without hesitation that I recommend Jane Taylor as a tenant for your rental property. She was always friendly, conscious of other tenants, and continuously demonstrated responsibility and trustworthiness. Additionally, there were no known complaints about Jane from other tenants.

In conclusion, I believe that the above-mentioned facts qualify her as a good tenant and neighbour.

If you have any questions about her tenancy, please feel free to call me at (000) 000-0000.

Sincerely,  
Jeffrey Andrews